



**MINUTES
EXECUTIVE BOARD MEETING
August 14, 2023**

In accordance with Article 6, Section 3, Paragraph 1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a special meeting of the Executive Board was held on Monday, August 14, 2023 at the AIA Office, 7007 N 18th Street, Phoenix, Arizona 85020.

President Jennifer Burks called the meeting to order at 8:30am.

Members in Attendance:

William Duarte, 1A Conference (Superior Jr./Sr. High School)
Tiarra Yazzie, 2A Conference (Valley (Sanders) High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Matt Belden, 4A Conference (Glendale Union School District)
Nathan Slater, 5A Conference (Scottsdale School District)
Jennifer Burks, 6A Conference (Perry High School)
Tim Carter, Cognia (Yavapai County School Superintendent)*
Jim Love, Arizona School Boards Association (Flowing Wells Unified School District)
Missy Townsend, Arizona Interscholastic Athletic Administrators Association (Prescott High School)
David Hines, AIA Executive Director

Members Absent:

Jerry Jennex, Arizona School Administrators (Globe Unified School District)

AIA Staff Present:

Mark Mignella, Legal Counsel
Jim Dean, Associate Executive Director
Erin Coy, Assistant Executive Director
Tayler Coady, Executive Administrative Assistant
Brian Bolitho, Chief Business Development Officer
Jake Litwiller, Chief Financial Officer
Dean Visser, Director of Athletics and Activities
Dan Nero, Director of Athletics
Tyler Cerimeli, Director of Athletics & Officials
Mary Wimmer, Tournament Coordinator

Guests:

Josh Garcia, Brophy
Jon Hunsaker
Kenya Corrigan
Robert LaPlate

**Indicates attendance via Zoom*

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President Burks, in accordance with Article 6, Section 3, Paragraph 3, Subparagraph 2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 8:30 am – 9:20 am
- ✓ 10:11 am – 10:31 am

INFORMATIONAL ITEMS:

MEMBERSHIP COMMENTS

None.

EXECUTIVE DIRECTOR REPORT

The Journey Begins Now... with two days until the first football game: 15 days until the first girls' flag football contest and 117 days until the Open Division football game. The journey has begun! Good luck to all our student athletes this year.

The new Open Division trophy, that will be presented to the Champion of the Open divisions in football, basketball and track and field was displayed. The Open Division runner-up will also receive a new trophy like the champion trophy.

The NFHS Summer Meeting was held in Seattle, Washington in July. Sister Lynn Winsor of Xavier College Preparatory, was inducted into the NFHS Hall of Fame. It was an honor to be a part of her induction as it was very well deserved. [AzPreps365 news article](#).

Over 1400 fall coaches completed the online workshop. Highland High School hosted 700 cheer and dance coaches on July 29th for the Annual Spiritline Conference.

The 14- point differential in Power Rankings will remain the same in girls' flag football as in 11-man football.

ACTION ITEMS:**CONSENT AGENDA ITEMS**

On a motion duly made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items.

Approval of Minutes

- Executive Board Meeting – May 15, 2023
- 5A Conference Meeting Minutes – May 11, 2023
- 3A Conference Meeting Minutes – May 4, 2023

AIA Lifetime Passes

1. David Bradshaw	St. Johns	25 years
2. Ray Davis	St. Johns	25 years
3. Brandon Crosby	St. Johns	29 years
4. Ruben Gabusi	Santa Rita	39 years
5. Mark Munoz	Casteel	30 years
6. Dr. Jason Reynolds	Peoria District	30 years
7. Craig Mussi	Dysart District	28 years
8. Lynn Johnson	Snowflake	27 years
9. Mike Johnston	Hamilton	25 years
10. Stephanie Carrasco	Perry	27 years
11. Chris Knutson	Florence	25 years
12. Lou Brown	Page	31 years
13. James Flanagan	AIA Official	25 years
14. Nancy Milan	AIA Official	25 years
15. Rafael Federico Jr	AIA Official	25 years
16. John Whiteley	AIA Official	25 years
17. Jesus Aguilera	AIA Official	25 years
18. Guy McLee	AIA Official	25 years
19. Marcellus Lisotta	AIA Official	25 years
20. George Paco	AIA Official	25 years
21. Donald Riley	AIA Official	25 years
22. Alan Rasmussen	AIA Official	25 years
23. Gary Germroth	AIA Official	25 years
24. Kelvin Faulks	AIA Official	25 years
25. Paul Whitson	AIA Official	25 years
26. Keith Zaborski	AIA Official	25 years
27. Anthony Miles	AIA Official	25 years
28. Elmer Murray	AIA Official	25 years
29. Theresa Acuna	AIA Official	25 years
30. Guy Giordano	AIA Official	25 years
31. Marvin Williams	AIA Official	25 years
32. Joseph Schmidt	AIA Official	25 years
33. Michael Rodriguez	AIA Official	25 years
34. Leslie Porter	AIA Official	25 years
35. William Bolton	AIA Official	25 years
36. Lauren Krueger	AIA Official	25 years
37. Bradley Rinehart	AIA Official	25 years
38. Joseph Furnari	AIA Official	25 years
39. Jim Custis	AIA Official	31 years
40. Tami Ellsworth	AIA Official	27 years

CONSENT AGENDA ITEMS – cont'd**Request for AIA Sanction/Intrastate and Interstate Activities – 2023-24 Master Calendar**

In accordance with Article 10, Section 1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2023-2024 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws.

FINANCIAL REPORT

In accordance with Article 6, Section 5, Paragraph 15 of the AIA Bylaws, the Executive Board **approved** the following financial reports.

- ✓ Financial Report for May 2023
- ✓ Financial Report for June 2023
- ✓ Financial Report for July 2023

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 4, Paragraph 3, Subparagraph 1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity, junior varsity, freshman program(s) that could have a bearing on regional or state playoffs.

SCHOOL REQUESTING:

1. Youngker
2. Santa Rita
3. NFL YET
4. Rock Point
5. San Tan Foothills
6. Gilbert Classical
7. St. Mary's
8. Blue Ridge

HEREBY CONSENT:

- VAR Flag Football Program
- VAR Football Program
- VAR Flag Football Program
- VAR Football Program
- VAR Boys / Girls' Swimming Program
- VAR Golf Program
- VAR Wrestling Program
- VAR Spiritline Program

SUB VARSITY PROGRAM CANCELLATIONS – 45

CONTEST(S) Cancelled: 105 total contests cancelled (VAR/JV/FR/SO)

AIA LEGISLATIVE COUNCIL – MEETING DATE

It is recommended that the annual AIA Legislative Council Meeting be held on **March 1, 2024**. Based on a March 1, 2024 meeting date, and in accordance with Article 5, Section 1 of the AIA Constitution, the deadline for submitting an agenda item would be January 19, 2024. The agenda mail-out deadline would be February 2, 2024.

TRAVEL AND EXCHANGE PROGRAMS

The Executive Board reaffirmed its determination of September 16, 1996 concerning Article 15, Section 15, Paragraph 1 of the AIA Bylaws, which states that the AIA member schools should recognize only the foreign exchange programs approved by the Council on Standards for International Educational Travel (CSIET) (www.csiet.org).

The Executive Board directed that, as a convenience for AIA member schools, these official minutes reflect the travel and exchange programs listed in the CSIET's **2023-2024** edition of **Advisory List** - <https://www.aiaonline.org/files/17507/2021-2022-csiet-advisory-list.pdf>

It shall be the responsibility of the local school administrator to ensure that all other eligibility requirements are met before a student participates in interscholastic activities

ADDITIONAL GAME REQUESTS

On a motion made, seconded and carried the Board **approved** the following requests:

- A. **Seligman** – an additional VAR/JV volleyball game to help fill **Music Mountain's** schedule.
- B. **Crismon** – an additional JV volleyball game to help fill **The Gregory School's** schedule.
- C. **Northwest Christian** – additional VAR/JV/FR/SO volleyball games to help fill **Snowflake's** schedule.
- D. **Show Low** – an additional VAR/JV boys' soccer games to help fill **Snowflake's** schedule.
- E. **Vista Grade** – an additional Fr/So football game to help fill **Eastmark's** schedule.
- F. **Alchesay** – an additional VAR/JV/Fr/So boys/girls' basketball games to help fill **Hopi's** schedule.
- G. **St. John Paul II** – an additional VAR/JV boys' volleyball game to help fill **Parker's** schedule.
- H. **Ben Franklin** – an additional VAR/JV girls' basketball game to help fill **Crismon's** schedule.
- I. **Buckeye Union** – an additional VAR/JV boys' volleyball game to help fill **Parker's** schedule.
- J. **Estrella Foothills** – an additional VAR girls' basketball game to help fill **Crismon's** schedule.
- K. **Flagstaff** – an additional VAR/JV/FrSo volleyball game to help fill **Tempe's** schedule.
- L. **St. Michael** – an additional VAR/JV volleyball game to help fill **Valley (Sanders)'s** schedule.
- M. **Winslow** – an additional VAR/JV/FrSo volleyball game to help fill **St. Johns'** schedule.
- N. **Red Mesa** – an additional VAR/JV volleyball game to help fill **Music Mountain's** schedule.
- O. **Northland Prep** – an additional VAR/JV girls' soccer game to help fill **Show Low's** schedule.
- P. **Cibola** – an additional FrSo boys/girls basketball game to help fill **Somerton's** schedule.
- Q. **Kofa** – an additional FrSo boys/girls basketball game to help fill **Somerton's** schedule.
- R. **Highland** – an additional VAR/JV/FrSo boys' basketball game to help fill **ALA Gilbert North's** schedule.
- S. **Winslow** – an additional VAR/JV softball game to help fill **Crismon's** schedule.
- T. **Tempe** – an additional VAR/JV/FrSO boys/girls' basketball game to help fill **Crismon's** schedule.

PROPOSED AMENDMENT – POLICIES AND PROCEDURES – BADMINTON

20.6.3 *Badminton players shall compete with players on the opposing team with the same rank. The line-up shall always be based on order of ability. When a regular team member is unable to participate at her established position, that position shall be filled by advancing all team members (~~Varsity or Junior varsity~~ whether they be varsity, junior varsity or freshman. When a regular team member is unable to play in her established doubles position, that position shall be filled by a direct line substitution, whether they be varsity, junior varsity or freshman. Player movement, including a doubles team, within the team ladder is restricted to one position up or down from one match to another.*

Rationale: This is in response to teams stacking their lineups during the badminton season.

On a motion made, seconded and carried the Executive Board **approved** the above proposed amendment.

PROPOSED AMENDMENT – POLICIES AND PROCEDURES – BEACH VOLLEYBALL**33.7 INTERSCHOOL COMPETITION**

33.7.3 Beach volleyball matches will use rally scoring, best two out of three sets played to 21, 21, (15). With rally scoring a set must be won by two points. *A sixth varsity pair may be played but does not count towards the final score.* Freshman/Sophomore and JV team matches will be *played* best two out of three pairs.

33.7.4 Beach volleyball pairs in team competition shall compete with pairs on the opposing team with the same skill rank. *The line-up shall always be based on order of ability.* Player movement within the team lineup is restricted to one position up or down from one event (dual or tournament) to another.

When a regular team member is unable to participate in her established position, that position shall be filled by inserting a substitute or advancing all team members, whether they be varsity, junior varsity or freshman. In subsequent events, when the replaced team member returns, she must return to the position she last played. If a regular team member is out of the lineup for a significant amount of time (at least 3 matches) she may return to any position based on her skill rank. When a regular pair is unable to participate in their established position, that position shall be filled by advancing all other pairs, whether they be varsity, junior varsity or freshman.

Any violation of the anti-stacking policy shall result in forfeiture of the entire match.

On a motion made, seconded, and carried the Executive Board **approved** the above proposed amendment.

PROPOSED AMENDMENT – POLICIES AND PROCEDURES – FOOTBALL**24.1 RULES**

24.1.5 **FOOTBALL SPEED-UP RULE** – Special timing rules will apply anytime a team is ahead of an opponent by 42 or more points *in the first half OR 35 or more points in the second half.* The game clock will continue to run unless the game is stopped for:

- A team timeout
- An official's timeout (including injury)
- Following a score
- A change in possession
- Following a legal kick play

In the cases listed above, the referee will start to clock on the ready for play signal.

Regular timing rules shall apply in the last two minutes of the game or when the score returns to less than 42 points in the first half. The speed up rule will remain in effect if the score returns to less than 35 points in the second half.

On a motion made, seconded, and carried the Executive Board **approved** the above proposed amendment.

PROPOSED AMENDMENT – BYLAWS – OFFICIALS**18.5 MILEAGE FEES**

18.5.1 Mileage reimbursement rate shall be *determined by the AIA Executive Board* for the driver of the car and *five cents per mile* for each rider. Yearly rates shall be established *at the May Executive Board meeting* of each year and go into effect July 1 of said year.

18.5.1.1 **EXCEPTION:** Mileage reimbursement rate for officials who live in the Phoenix, Tucson, and Yuma metro areas and who are assigned a contest in their respective metro area shall be paid a flat fee of **\$12.00** per assignment. (See Form 18.5).

On a motion made, seconded, and carried the Executive Board **approved** the above proposed amendment for **Emergency Legislation.**

On a motion made, seconded, and carried the Executive Board on **Emergency Legislation**, determined a cost of .50\$ per mile for the drive of the car which will be retro active for the 2023-2024 school year.

PROPOSED AMENDMENT – CONSTITUTION – MEMBERSHIP

2.3 TERMS OF AIA MEMBERSHIP – *The terms of AIA membership for public, private, parochial and BIE schools shall be as follows:*

2.3.8 An AIA member school may not be a member of any other interscholastic association or organization which sanctions or regulates any sport or activity sanctioned by the AIA.

On a motion made, seconded, and carried the Executive Board **approved** the above proposed amendment for **Emergency Legislation**.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW**REQUEST FOR HARDSHIP ELIGIBILITY – MAXIMUM PARTICIPATION**

Rule: Article 15, Student Eligibility Rules, Section 9 Maximum Participation Rule

15.9 **MAXIMUM PARTICIPATION RULE** – *After a student first enrolls in the ninth grade, he/she has a maximum of eight semesters of opportunity and a maximum of four seasons of opportunity in each sport or activity. **Semesters 1-8 must be consecutive.***

- ❖ Brophy College Prep

On a motion made, seconded, and carried the Executive Board **denied** the above eligibility request.

SCHOOL VIOLATIONS**SHOW LOW HIGH SCHOOL** – *Show Low District*

Rule: Article 43. Sports Medicine, Section 5 Heat Acclimatization (43.5)

Reported Violation:

Our football staff split practice in half. 1.5 hours on the field, 30 minutes of inside chalk talk. Then 1.5 hours of the field. Unfortunately, they were counting each session as a day. Wednesday, July 26, which should have been day 3. They had practice as if it were a helmet, shoulder pad day. AD noticed this error and immediately spoke with the coach. He then instructed them to remove all shoulder pads.

Schools Corrective Action:

1. Inservice with AD and coach concerning AIA bylaws, importance of heat acclimatization and overall responsibilities of coaches.
2. Football staff meeting – review of AIA bylaws and heat acclimatization. Review first aid and safety regarding our athletes.
3. All coaches meet to review AIA bylaws for each sport. Bring attention to sport specific guidelines.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Show Low High School **Football Program** on **Warning** for one year 8/14/23-8/14/24.

SCHOOL VIOLATIONS – Cont'd**SABINO HIGH SCHOOL** – Tucson Unified School District

Rule: Article 43. Sports Medicine, Section 2 Opioid Education (43.2)

Reported Violation:

Upon my arrival as the new AD at Sabino HS, it came to my attention that the Opioid Training was not being completed with the Brainbook Training. I checked all athletes that were registered on our rosters through our Athletic Training System to which students had not completed both trainings prior to my arrival. There has been a great deal of turnover both in administration and in the athletic director position.

Schools Corrective Action:

I immediately informed administration and the director of interscholastic for TUSD. Next, I compiled a list of the current students registered for sports that had not completed the Opioid Training. I then contacted the coaching staff and made them aware and set up a computer lab for students to complete the training immediately. In the Athletic Department, we corrected our procedures for clearing students to be eligible to play. In our fall coaching staff meeting, we will have an in-service and continuing education on policies and procedures.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Sabino High School **Activities Program** on **Advisement** for one year 8/14/23-8/14/24.

DUNCAN HIGH SCHOOL – Duncan Unified

Rule: Article 15. Student Eligibility Rules, Section 7 Physical Examination Rule // Section 8 Parental Consent (15.7 // 15.8)

Reported Violation:

The student showed the football coach that his physical was complete and parent paperwork had been signed, but the coach did not take possession of the paperwork and allowed the student to practice. The student did not turn in the paperwork to the office until after the 2nd day of practice.

Schools Corrective Action:

Conference with coach and player to stipulate the need for all eligibility paperwork to be turned in to the office prior to students practicing. Student and coach were advised that the first 2 practices would not count toward eligibility to play.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Duncan High School **Football Program** on **Warning** for one year 8/14/23-8/14/24.

SCHOOL VIOLATIONS – Cont'd**SKYLINE HIGH SCHOOL** – *Mesa Public Schools*

Rule: Article 24. Football, Section 8 Out-of-State Football Activities (24.8.1)

Reported Violation:

Skyline Football player requested a helmet to use for an out of state showcase camp. Upon his return from out of state that player had a workout session on Skyline's field and wore the helmet. This was during the first 2 weeks of July where football was given a 2-week break and this player took it upon himself to still work out and throw. He took a photo of his throwing session with his helmet on violating the rule of out of season equipment. The workout was non-contact, not scheduled and no coaches present.

Schools Corrective Action:

Both the equipment manager, coach and AD reviewed bylaws including 24.8.1 specifically. A meeting will be held to inform coaches and players of the rules. Will require a new equipment hand out process that doesn't allow for any equipment to be given out until right before the season starts.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Skyline High School **Football Program** on **Warning** for one year 8/14/23-8/14/24.

CHINO VALLEY HIGH SCHOOL – *Chino Valley School District*

Rule: Article 16. Penalties and Appeals, Section 2 Ineligible Player (16.2.1)

Reported Violation:

All students participating in sports must be cleared through the athletic department. The athletic department verifies that all forms have been completed and in compliance with school and AIA standards.

Our school has updated technology to use FinalForms for this verification process this year. The parents and athletes must create an account and upload all their information. Once uploaded the information is verified by the athletic department and the student is cleared or held out of athletics based on the information received.

For the football student the athletic department did not receive a copy of his physical and therefore should not have been cleared to participate. However, through some sort of technology glitch or input error the student appeared to be cleared on the FinalForms system and our coach received a list of students cleared to participate.

Schools Corrective Action:

We noticed this discrepancy yesterday afternoon and upon attending practice noticed this athlete was participating. I removed the athlete from the field immediately and had a conversation with the coach as to why he was being removed. This particular player had not been in any game competitions and will not be playing any varsity football only JV football this year. I, as athletic director, will work with my coaches and department to make sure that this type of incident does not occur again. We will be double-checking the information that is present on the FinalForms system and maintaining current communication with our coaches.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Chino Valley High School **Activities Program** on **Warning** for one year 8/14/23-8/14/24.

SCHOOL VIOLATIONS – Cont'd**BISBEE HIGH SCHOOL** – *Bisbee Unified*

Rule: Article 11. Scheduling of Contests and Schedule Contracts, Section 4 Schedule Contracts (11.4.3)

Reported Violation:

Bisbee softball forfeited the opportunity to participate in the state tournament after competing in the 2A play-in contest. Specifically players and coaches refused to compromise.

Schools Corrective Action:

Contest Forfeited. New principal and athletic director will need to review all athletics and activities calendars thoroughly.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Bisbee High School **Softball Program** on **Probation** for one year 8/14/23-8/14/24.

CORTEZ HIGH SCHOOL – *Glendale Union High School District*

Rule: Article 16. Penalties and Appeals, Section 3 Sportsmanship Rule (16.3.2)

Reported Violation:

During a soccer contest with Coronado, players left the bench area after an altercation began putting Cortez in violation of Article 16.3.

Schools Corrective Action:

- All players involved in leaving the bench area and involved in the physical altercations are not permitted to participate in any other sports.
- Coronado and Cortez declared the game a No-Contest
- Coronado removed their team from participating in the state tournament.
- Head Coach received a Letter of Direction along with a two-game suspension to start the 2023-2024 season.
- Assistant Coach will be required to serve a two-game suspension for leaving the sideline during the altercation.
- Head Coach was required to develop a plan to ensure that this type of incident will not occur in the future to be approved by the school and district athletic directors.
- All players will enter into a contract regarding conduct and sportsmanship prior to the 2023-2024.
- All players and coaches will be required to take the Sportsmanship class through NFHS to be guided and discussed with the Athletic Director prior to being able to tryout.
- The team and coaches will meet with the Athletic Director every two weeks to discuss progress as well as areas of improvement during the 2023-2024 season.
- All players and coaches will participate in a program called Mindfulness First to assist in preventing further incidents and boosters will assist in paying for the program.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Cortez High School **Boys' Soccer Program** on **Warning** for one year 8/14/23-8/14/24.

Matt Belden abstained.

FUTURE DATES

August 15-16, 2023	Hardship Appeals – FB/Golf/Fall Soccer
August 16, 2023	Hardship Appeal Deadline – Remaining Fall Sports
August 21, 2023	Bylaw Workshop – Winslow High School
August 22-23, 2023	Hardship Appeals – Remaining Fall
August 24, 2023	District AD/Conference Chair Meeting
August 29, 2023	Executive Board Meeting – Hardship Appeals Rd 1
August 30, 2023	New Athletic Director Workshop
September 4, 2023	Holiday – AIA Office Closed
September 5, 2023	Executive Board meeting – Hardship Appeals Rd 2
September 10-12, 2023	AIAAA Conference – Prescott
September 13, 2023	Executive Board Meeting
September 16-20, 2023	Sections 7&8 Meeting
September 21, 2023	District AD/Conference Chair Meeting

There being no further business, on a motion made, seconded and carried, the meeting adjourned at 12:07 pm.

Respectfully submitted,
David Hines, Executive Director